



Springfield Foundation

For good. For ever.®

The Roy and Kathryn Hikes Family Education Award Guidelines and Application Materials

Scholarship Guidelines 2010-2011

Scholarship Description

In September of 2000 Kathryn H. Hikes created the Roy and Kathryn Hikes Fund of the Springfield Foundation. The fund was established to provide Lutherans with funds for religious educational opportunities, including formal seminary education scholarships and opportunities for laypersons of all ages who want to learn more about matters that relate to their Christian faith and life. The purpose of the fund is to assist students in their desire to study the Word of God in order to better prepare themselves for Christian service. Through their studies, students should grow spiritually in the knowledge of the Word of God and in the Holy Spirit as well as grow intellectually so that they are able to serve in various capacities. Seminary programs should prepare students to be faithful and effective leaders and pastors in the church as it ministers to the world. Awards are given for one year; however, previous recipients may re-apply.

General Eligibility Requirements

The Hikes Education Award is available to Lutherans of any age residing in the Southern Ohio Synod; however, members of the congregation of Trinity Lutheran Church, Springfield, Ohio, receive special consideration during the selection process. Applicants may be rostered with the Southern Ohio Synod but enrolled in programs/schools located outside of southern Ohio.

Selection Committee

Applications are reviewed, and recommendations made, by a Committee of the Springfield Foundation, made up of members of Trinity Lutheran Church and Melissa Zaletski, fund representative. The Scholarship is administered by the Springfield Foundation.

Lay Program Requirements

All recipients must:

1. Register to attend a specific educational or fellowship program,
2. Submit a completed Hikes Scholarship Application by the award deadline date,
3. Supply the selection committee with information regarding the program to be attended including information regarding the cost associated with attending, and

4. Provide the selection committee with a brief narrative describing how they have grown from their experience after they have concluded the program.

Formal Undergraduate, M. Div., MA or Doctoral Education Program Requirements

All recipients must:

1. Be rostered with the Southern Ohio Synod,
1. Submit a completed Hicke Scholarship Application by the award deadline date,
2. Be accepted into in an accredited institution of higher learning,
3. Enroll and complete at least 3 credit hours each quarter or semester in the accredited institution of acceptance, and
4. Maintain a cumulative grade point average of 2.75 during the period of enrollment.

Selection Criteria

Unless noted otherwise, scholarships are awarded on the basis of academic merit (40%), financial need (40%), and character (20%) (religious life involvement, church and other activities). Personal interviews may be requested at the selection committee's discretion.

Scholarship Amount

The award amount depends on the annual investment performance of the Hicke Fund. Awards may be applied toward tuition, books and other required fees; any other uses must be approved by the Springfield Foundation. Award checks cannot be made payable to recipients.

How to Apply

Applications are available from:

Program Officer
The Springfield Foundation
4 West Main St. Suite 825
Springfield, Ohio 45502
(937) 324-8773

Trinity Lutheran Church
1612 S. Belmont Avenue
Springfield, Ohio 45505
(937) 325-5651

In addition to the original application, 4 complete copies are required. Scholarship applications must be received at the Springfield Foundation no later than 4:30 p.m. on **March 12, 2010**. Final decisions will be announced by June 1, 2010.

For Further Information

Contact the Foundation's Program Officer at (937) 324-8773 or Trinity Lutheran Church at (937)325-5651.

Application Instructions

Personal Information (Page 1):

- Fill in all requested information, including the Applicant's (Youth's) Name, Address, Phone, E-mail (if any), Age, Birthdate and County of Residence.
- List Middle School, High School and all other schools attended.
- Describe the Program the student is applying for.

Family Information (Page 1):

- Indicate if you are married or single and provide other requested information.

Community Service and Employment History (Page 2):

- List community service you have provided through school or church programs, or on your own.
- List any paid work experience.

Ecclesiastical Information (Page 2):

- Provide all requested information.

Essay (Page 2):

- Using no more than one page each, write essays to describe 1) your educational plans, and 2) your financial need. You may type or hand-write your responses.

Financial Information (Page 3):

- Provide all requested information.
- You *may* be required to submit documentation such as a Student Aid Report (SAR), federal income tax return information, or employer contact information.

Attachments (Page 3):

- 5 copies of the completed application and attachments, except for sealed recommendations (the original plus 4 copies).
- 2 one-page essays.
- 3 recommendations in sealed envelopes.
- Transcripts.
- Seminary acceptance letter.

Signatures (Page 3):

- Be sure to sign the application!

Financial Information

Current Place of Employment:

Annual Income:

List other sources of income available to you:

<u>Source</u>	<u>Place of Employment</u>	<u>Annual Income</u>
---------------	----------------------------	----------------------

Will Applicant receive tuition assistance through another means? Yes No

Attachments:

Your scholarship application must include the following items:

- Your completed, signed, original application form, *paper-clipped* in order.
- An autobiographical essay including your career plans.
- An essay regarding your financial need.
- Three recommendations (forms attached): 1) a teacher or faculty member, 2) a Pastor, 3) a Personal reference.
- Your most recent high school transcript (not required of college students) –OR–
- Your most recent college transcript.
- Your most recent seminary transcript (if currently enrolled).
- A copy of your college or seminary acceptance letter.
- Four (4) copies of ALL of the above (total of five – original plus four copies).

Proof read your application and keep a copy for your records!

Return applications to:

Program Officer
Springfield Foundation
4 West Main Street
Suite 825
Springfield, OH 45502

Signatures:

I certify that the information on this form is true and complete to the best of my knowledge. I further agree to abide by the scholarship policies and regulations of the Springfield Foundation.

Applicant Signature _____ Date _____

Parent or Guardian Signature _____ Date _____

Hickes Educational Award Teacher/Faculty Recommendation Form

Note to applicant: If you have been out of school for more than five years and if faculty references are unavailable, please provide this form to a person who can attest to your intellectual and academic ability.

_____ is applying for a scholarship from the Springfield Foundation. Your assessment of the applicant will be helpful to the Scholarship Selection Committee. Please return this form to the student. **The deadline for receipt of all application materials to the Foundation, including this recommendation, is March 12, 2010.**

1. How long have you known the applicant?
2. In what capacity have you known the applicant? What subjects and at what grade level did you teach him/her?
3. In relation to others in the applicant's age group whom you have known, please rate the applicant by checking the appropriate spaces below. Mark "N/A" if you have no basis for evaluating a particular trait of the applicant.

	Superior	Above Average	Average
Ability to set realistic goals.....			
Academic Potential.....			
Accepts Responsibility			
Career Potential.....			
Community Involvement.....			
Concern for Others.....			
Creativity.....			
Follow-through.....			
Initiative.....			
Leadership.....			
Personal Integrity.....			
Problem-solving Ability.....			
Resourcefulness.....			

4. What is your overall opinion of the applicant? Why do you believe he/she should be given educational award support?

5. Comments:

Name: _____ Position: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Signature: _____ Date: _____

**Hickes Educational Award
Pastoral Recommendation Form**

_____ is applying for a scholarship from the Springfield Foundation. Your assessment of the applicant will be helpful to the Scholarship Selection Committee. Please provide an assessment of the applicant's character and promise for effective Christian service. Please return this form to the student. **The deadline for receipt of all application materials to the Foundation, including this recommendation, is March 12, 2010.**

1. How long have you known the applicant and in what capacity?

2. In your estimation, what is the applicant's greatest strength?

3. In what areas does the applicant need to grow?

4. How emotionally mature is the applicant?

5. In your estimation, how is this applicant's faith made manifest? (please check all those that apply)
 - Patterns life after the teaching of the church
 - Is a peacemaker
 - Seeks to build bridges of hope and trust
 - Seeks to help the poor and oppressed
 - Has a desire to help others
 - Enjoys discussing issues of faith
 - Respects the beliefs of others
 - Attends church regularly
 - Interested in learning more about own religious traditions

6. What evidence in the applicant's life leads you to believe that this person is committed to the church?

7. What is your overall opinion of the applicant? Why do you believe he/she should be given educational award support?

8. In relation to others in the applicant's age group whom you have known, please rate the applicant by checking the appropriate spaces below. Mark "N/A" if you have no basis for evaluating a particular trait of the applicant.

	Superior	Above Average	Average
Ability to set realistic goals.....			
Academic Potential.....			
Accepts Responsibility.....			
Career Potential.....			
Community Involvement.....			
Concern for Others.....			
Creativity.....			
Follow-through.....			
Initiative.....			
Leadership.....			
Personal Integrity.....			
Problem-solving Ability.....			
Resourcefulness.....			

9. Comments:

Name: _____ Position: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Signature: _____ Date: _____

Hickes Educational Award Personal Recommendation Form

_____ is applying for a scholarship from the Springfield Foundation. Your assessment of the applicant will be helpful to the Scholarship Selection Committee. Please return this form to the student. **The deadline for receipt of all application materials to the Foundation, including this recommendation, is March 12, 2010.**

1. How long have you known the applicant and in what capacity?

2. In relation to others in the applicant's age group whom you have known, please rate the applicant by checking the appropriate spaces below. Mark "N/A" if you have no basis for evaluating a particular trait of the applicant.

	Superior	Above Average	Average
Ability to Set Realistic Goals.....			
Academic Potential.....			
Accepts Responsibility.....			
Career Potential.....			
Community Involvement.....			
Concern for Others.....			
Creativity.....			
Follow-through.....			
Initiative.....			
Leadership.....			
Personal Integrity.....			
Problem-solving Ability.....			
Resourcefulness.....			

3. What is your overall opinion of the applicant? Why do you believe he/she should be given educational award support?

4. Comments:

Name: _____ Position: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Signature: _____ Date: _____