

Springfield Foundation Scholarship Guidelines

2010-2011 Academic Year



Applications also available at www.springfieldfoundation.org

In addition to meeting the specific requirements of each scholarship, applicants must be a US citizen and meet the following requirements:

General Requirements for High School Students:

1. be a high school senior with at least one completed grading period of the senior year;
2. be a Clark County, Ohio resident or enrolled in a Clark County, Ohio high school;*
3. plan to enroll and complete a **full-time program** (12 or more hours) each quarter or semester in an accredited institution of higher learning or post-secondary program unless otherwise noted in the individual scholarship descriptions;
4. **score at least 19 on their ACT or 1350 on the SAT** (new scores) unless otherwise noted in the individual scholarship descriptions; &
5. have a minimum **cumulative GPA of 3.0** unless otherwise noted in the individual scholarship descriptions.

General Requirements for Current College Students:

1. be currently enrolled as a full-time college student;
2. be a graduate of a Clark County high school, or a Clark County permanent resident;*
3. enroll and complete a **full-time program** (12 or more hours) each quarter or semester in an accredited institution of higher learning or post-secondary program unless otherwise noted in the individual scholarship descriptions; &
4. have a minimum **cumulative GPA of 2.5** unless otherwise noted in the individual scholarship descriptions.

General Requirements for Non-Traditional Students:

1. have completed at least 7 semesters of high school study (at least one completed grading period of the senior year);
2. enroll in a program at an accredited institution of higher learning or post-secondary program;
3. submit an official transcript from the most recently attended academic institution.

* Some scholarships are available to non-Clark County residents. Contact the Springfield Foundation for details.

Application Due March 12, 2010

Your Application must be complete. Late or incomplete applications will not be considered.

How to Apply

Applications are available from Clark County high school guidance offices, the financial aid offices of local colleges and universities, and from the Springfield Foundation website (www.springfieldfoundation.org) in January of each year. Scholarship materials must be delivered to the Foundation by the announced deadline.

You must submit one hard copy, typed or neatly hand-written in black ink, with original signatures. Some specialized scholarships require multiple copies – carefully read the scholarship instructions. You are strongly encouraged to keep a copy for your files.

Scholarship applications are reviewed by Foundation Staff, Scholarship Committee Members and Volunteer Scholarship Readers. Final decisions are usually available in May and most payments are sent to colleges in July. Awards cannot be made payable to recipients.

Selection Criteria

Unless otherwise noted, scholarships are awarded on the basis of financial need (30%), academic merit (40%), and character and other activities (30%). Personal interviews may be requested at the Foundation's discretion.

Scholarship Amounts

The amount of a scholarship award depends on the particular scholarship. Most renewable scholarships are awarded on the following scale: First Year - \$1,250; Second Year - \$1,500; Third Year - \$1,750; and Fourth Year - \$2,000. However, scholarships can range from \$275 - \$4,000 for a single academic year. Scholarships must be applied toward tuition, books and other required fees; any other uses must be approved by the Foundation.

Monitoring Scholarships During the Academic Year

You will be required to return a Scholarship Acceptance Form, giving the Foundation authorization to monitor your progress during the academic year. The Foundation will monitor the enrollment status of the recipient, the cumulative GPA, and the major field of study (where applicable). Students may be asked to provide documentation, such as transcripts or class schedules, to assist with this monitoring.

Scholarship Termination

If a student does not meet the stated requirements for their scholarship(s), the Foundation will terminate the scholarship and request any unused funds to be refunded from the student's account. In most cases, students must maintain a full time class schedule (12 or more credit hours) and a 2.50% cumulative GPA. Students whose scholarships have been terminated *are* eligible to re-apply in future years.

Renewable Scholarships

Scholarships identified as renewable may be renewed provided the student continues to meet the scholarship's unique requirements. Most scholarships that are not renewable allow the recipient to re-apply in subsequent years. Scholarships for graduate level education are generally not awarded unless otherwise noted.

Conflict of Interest Policy

Foundation trustees, staff, and their immediate family members are not eligible for Springfield Foundation Scholarships. Immediate family members include a trustee or staff's spouse and children (step, adopted, foster); brother, sister, their spouses and children; and a trustee and staff member's grandchildren.

For Further Information: Contact the Foundation's Program Officer at (937) 324-8773.

Check List:

Did you complete the form with black ink or type your responses?

Are all questions answered completely and legibly?

Check for required signatures.

Keep a copy of the application for yourself.

Mail the original application to the Springfield Foundation (additional copies are required for specific scholarships – read the instructions carefully).

Did you enclose one copy of your high school (through 1st semester of Senior year) or most recent college transcript?

Did you enclose your Student Aid Report (SAR) printout or other documentation of finances?

Do you have 2 recommendations (included with your application or mailed directly to the Foundation)?

Send completed applications to:

**The Springfield Foundation
4 West Main Street, Suite 825
Springfield, OH 45502**



Springfield Foundation

For **good.** For **ever.**

Background

The Springfield Foundation is a tax-exempt community foundation which receives and invests charitable gifts from individuals, families, businesses and other groups, and distributes earnings for grants and projects that help to meet the continually changing needs of our area and residents.

One way the Springfield Foundation can do this is with

our Scholarship Program. The Foundation administers a variety of scholarships to assist Clark County residents as they pursue education beyond high school. Some of our scholarships target students with different characteristics; for example, graduation from a particular high school, plans to attend a specific college or selection of a certain field of study.

Most Scholarship Funds are set up for the benefit of graduating high school seniors, however a few are available to current college students and non-traditional adult learners. The Springfield Foundation will determine which scholarships you are eligible to receive; many applicants are eligible for several different awards.